

**NORTHEAST DELTA HUMAN SERVICES AUTHORITY (NEDHSA)**

**Board Meeting MINUTES**

**April 9, 2024**

**Northeast Delta Human Services Authority, Video Conference Room,  
2513 Ferrand Street, Monroe, LA. 71202**

**5:30PM**

**Call to Order** Meeting called to order by Yvonne Lewis and prayer was led by Yvonne Lewis and a quorum was met.

**Adopt Agenda:** A Motion was made by Randy Williams and seconded by Dr. Tiffany Bates to approve /accept the Agenda. Motion passed unanimously.

**Adopt Minutes of March 26, 2024:** A Motion was made by Thelma Merrells and seconded by Randy Williams to approve / accept the Minutes. Motion passed unanimously.

**Board Members Present:** Thelma Merrells, Randy Williams, Dr. Tiffany Bates and Yvonne Lewis

**Board Members Absent:** Andy Bryan, Tasha Washington and Dr. Tony Young

**Northeast Delta HSA staff present:** Dr. Monteic Sizer and Delores R. Harris

**OWNERSHIP LINKAGE**

- Recognition of Guests -None

**PUBLIC COMMENT PERIOD**

**GOVERNANCE PROCESS/EXECUTIVE LIMITATIONS for DECISIONS**

**Upcoming Events/Community Action –**

NEDHSA's mini music festival was a resounding success. The event was held downtown Monroe and featured four regional artists. It's a prelude to the upcoming Art as Therapy event to take place in downtown Monroe in April 2024.

NEDHSA recently signed MOUs with the Northeast Louisiana Arts Council and NELA Music Awards. The goal is to reach historically forgotten populations with treatment and drive regional economic development.

NEDHSA's HR department has provided Civil Service all audit information. We expect to obtain near perfect audit. The report will be made available to NEDHSA's Board upon completion.

NEDHSA is still prepping for its CARF re-accreditation. CARF accreditation is one of the highest organizational standards in the world. We were awarded a three-year accreditation back in 2021. We also expect to be awarded another three-year accreditation. The accreditation report will be made available upon completion.

NEDHSA is still on pace to open the state's largest inpatient facility for addicted pregnant women with dependent children. The twenty-four hour facility has more than ten thousand square feet and fifteen bedrooms. Each bedroom will be able to house up to three individuals each (mother, infant, and up to two dependents). See attached blueprint.

NEDHSA will be hosting its annual Opioid Summit in May 2024. Invitation was sent to Governor Landry. LDH Secretary Dr. Ralph Abraham will be one of the featured speakers along with Dr. Monteic A. Sizer. Louisiana Attorney General will also be extended an invitation.

NEDHSA's FY25 budget will largely be unchanged from the current fiscal year. We will be able to operate all NEDHSA programs and services without any problems beginning July 1, 2024.

NEDHSA's Prevention and Wellness team will be conducting Opioid and related Narcan training on the campus of Grambling State University on April 17, 2024. The time is from 10:00am to 11:30am.

**Executive Director –**

- Executive Director Report
- Monthly Fiscal Report

The Executive Director Report and Monthly Fiscal Report was presented by Dr. Monteic A. Sizer. A Motion was made by Randy Williams and seconded by Thelma Merrells to approve\accept reports as submitted. Motion passed unanimously.

**Financial Planning & Budgeting/Financial Condition and Activities** – *With respect to the actual, ongoing financial condition and activities, the ED shall not cause or allow the Development of fiscal jeopardy or a material deviation of actual expenditures from board priorities established in Ends policies.*

NEDHSA's FY24 appropriated budget is \$17,036,591. Total excluding SGR= \$16,228,692. Our IAT = \$5,085,087. Self-generated = \$807,899.

**Board –**

- Compensation & Benefits (Governance Manual Page 15)
- Board Committee Principles (Governance Manual pp 7-8)
- Board member Self Evaluation (Governance Manual pp 3-4)
- Conflicts of Interest Statements – due May 15, 2024 (page 32)

A Motion was made by Randy Williams and seconded by Tiffany Bates to approve\leave as written the above items listed in the Governance manual as written with no changes. Motion passed unanimously.

- Public Ethics Training - due May 15, 2024 (page 32)
- Personal Financial Disclosure - due May 15, 2024 (page 32)

**BOARD MANAGEMENT – Ongoing**

- Board Development/ Parish Outreach
- Board Members Terms/ Renewal of Appointments
- Travel Forms due MONTHLY

**EXECUTIVE SESSION**

**ADJOURN**

Next Meeting – May 14, 2024 - 5:30 pm

Northeast Delta Human Services Authority, Conference Room, 2513 Ferrand Street, Monroe, LA 71201